

GUIDE FOR SENDING PROJECT PROPOSALS

1. Download our Guidelines and the Project Form.
2. Consult the dates for the submission of project proposals and our Guidelines to find out about the areas of intervention and our methods of evaluating .
3. Fill in all the required fields in the Project Form.
4. Once the document has been filled in:
 - if you do not have a digital signature: print the document, sign where required, scan and send the document.
 - if you have a digital signature: digitally sign where required and send the document.
5. Remember to attach the following documents requested in the form:
 - a) substitutive declaration of the Criminal Records and Pending Charges certificates (referring to the legal representative);
 - b) self-declaration certified by the Registry of administrative sanctions (referring to the proposing body and signed by the legal representative);
 - c) copy of the identity document of the legal representative.

As regards the declarations referred to in points a) and b), if you do not have them, you can provide a self-certification using these formats:

↓ SELF-CERTIFICATION FOR CRIMINAL RECORDS AND PENDING OFFENSES

↓ SUBSTITUTE DECLARATION CERTIFICATE OF ADMINISTRATIVE SANCTIONS REGISTRY

6. Send the form and the requested documents verifying that you have affixed all the signatures by email to progetti.enelcuore@enel.com indicating as the subject of the email "Name of the proposing body - name of the project".

For attachments it is necessary to send 4 separate documents and rename them as follows:

1. Project form "project name"
2. Legal representative identity document
3. Judicial records declaration
4. Declaration of administrative sanctions